

MINUTES OF THE MEETING

November 5, 2014

SHEILA “Skip” NOWELL LEADERSHIP ACADEMY

A regularly scheduled meeting of the Sheila “Skip” Nowell Leadership Academy was held on

November 5, 2014 at Sheila “Skip” Nowell Leadership Academy, 43 Hawes Street, Central Falls, RI. Co-Chair Deborah Perry welcomed everyone, declared a quorum present and called the meeting to order at 6:02 p.m.

Present: Deborah Perry, Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, Nancy Wilson and Jodi Timpani.

Absent: Susan Gershkoff, Gigi Dibello, Joseph DiMartino, and William Walter.

1. ACCEPTANCE OF THE AGENDA

Misty Delgado made a motion to accept the agenda.

**On a motion duly made by Stephanie Gonzalez and seconded by Patricia Flanagan
it was**

VOTED: That the Sheila Skip Nowell Leadership Academy accept the agenda for the meeting of October 6, 2014 with the edit of adding Beata Nelken to attendees abstaining on item 9 and voting yes on item 10.

Vote: 10 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy Wilson.

NAYS: 0

2. OPEN FORUM

Co-Chair Perry explained to the audience that the Board of Directors will allow for public comment, limited to two minutes per person and beginning with comments pertaining to approval items on tonight's meeting agenda before accepting comments on other topics.

Members of the Board of Directors were asked to give their full attention to speakers but were reminded that they could not engage speakers in conversation or answer questions.

If concerns or questions were raised from Open Forum topics, the Board could direct staff to follow up.

3. REPORT OF THE CHAIR

a. Deborah Perry thanked Nancy Wilson for making a donation to Nowell Leadership Academy.

4. APPROVAL OF THE MINUTES

On a motion duly made by Nancy Wilson and seconded by Stephanie Gonzalez

it was

**VOTED: That the Sheila Skip Nowell Leadership Academy
accept Minutes of the
Meeting for October 6, 2014.**

**Vote: 10 members voted in the affirmative and 0 members
voted in the
negative as follows:**

**YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan,
Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre
Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy
Wilson.**

NAYS: 0

**5. FINANCE COMMITTEE REPORT: Deborah Perry updated that the
finance committee met and reviewed the finances and a report would
be presented next month by Treasurer, William Walter who was
unable to attend tonight's meeting.**

6. PERSONNEL COMMITTEE REPORT: Deborah Perry reported that the personnel committee met and is looking to hire a consultant to create a salary scale for all Nowell employees and this is a later item for the agenda.

7. ACTION ITEMS

a. Jodi Timpani presented a motion to accept the amendment to Records Retention and Destruction Policy as attached. This document explicitly details handling of all documents relating to personnel and business of Nowell Leadership Academy.

On a motion duly made by Beata Nelken and seconded by Patricia Flanagan it was

VOTED: That Nowell Leadership Academy accept the amendment to Records Retention and Destruction Policy as attached.

Vote: 10 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy Wilson.

NAYS: 0

b. Deborah Perry presented a motion to solicit proposals to create a salary scale that clearly addresses and articulates all wages pertaining to positions. RFP to be created by the personnel committed for said services. The personnel committee shall select consultant. Total of services are not to exceed \$5000.00 during the 2014-2015 fiscal year without prior board approval.

On a motion duly made by Deirdre Denning Norton and seconded by Stephanie Gonzalez it was

VOTED: That Nowell Leadership Academy solicit proposals to create a salary salary scale that clearly addresses and articulates all wages pertaining to positions. RFP to be created by the personnel committed for said services. The personnel committee shall select consultant. Total of services are not to exceed \$5000.00 during the 2014-2015 fiscal year without prior board approval.

Vote: 10 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy

Wilson.

NAYS: 0

c. Deborah Perry presented a motion to solicit proposals from attorneys to provide legal services on an hourly rate for the following services:

- 1. Personnel Matters**
- 2. RIDE compliance**
- 3. General Counsel**

And motion to authorize the executive committee to interview attorneys and engage services on behalf Nowell leadership Academy in response to the above RFP. Misty Delgado asked if some attorney responsibilities would remain with current counsel as he is working with several other charter school. Deborah clarified that it was the intention to find experts in all fields pertaining to the school and current counsel would bid on work.

On a motion duly made by Nancy Wilson and seconded by Toby Simon it was

VOTED: That Nowell Leadership Academy solicit proposals from attorneys to provide legal services on an hourly rate for the following

services: Personnel Matters, RIDE compliance, and General Counsel. And motion to authorize the executive committee to interview attorneys and engage services on behalf Nowell leadership Academy in response to the above RFP.

Vote: 10 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy Wilson.

NAYS: 0

8. HEAD OF SCHOOL UPDATE

a. Jodi Timpani presented School Rhythms and Technology: Blended Learning in Action. A presentation made to the RI Department of Education September 23, 2014 and at the Innovation Powered by Technology Conference, October 25, 2014.

9. EXECUTIVE SESSION

Executive session pursuant to R.I. Gen. Laws Sec. 42-46-5(a)(2) - sessions pertaining to litigation; reasonably anticipated litigation involving former employees.

i. Motion to conclude Executive Session and reconvene Open

Session

ii. **Vote to seal minutes/votes taken during Executive Session if disclosure of such minutes/votes in Open Session would jeopardize any strategy, negotiation or investigation undertaken pursuant to discussions conducted under §42-46-5(a)**

On a motion duly made by Beata Nelken and seconded by Clarice LaVerne Thompson it was

VOTED: That the Nowell Leadership Board of Directors enter into Executive Session.

Vote: 10 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy Wilson.

NAYS: 0

10. REPORT FROM EXECUTIVE SESSION

On a motion duly made by Michelle Cinquegrano and seconded by Suzanne Magaziner it was

VOTED: That the Nowell Leadership Board of Directors vote to

seal the minutes of the Executive Session.

Vote: 10 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michele Cinquegrano, Misty Delgado, Patricia Flanagan, Stephanie Gonzalez, Suzanne Magaziner, Beata Nelken, Deirdre Denning Norton, Toby Simon, Clarice LaVerne Thompson, and Nancy Wilson.

NAYS: 0

10. ADJOURNMENT

Motion to adjourn by Misty Delgado with no objections.

Co-Chair Perry adjourned the meeting at 6:46 PM.